

# THE APARTMENT SPECIALISTS

## Tenancy Application

An application must be completed for every adult wishing to live in the premises. Every applicant must submit attaching documentation. Without documentation your application will not be assessed.

Once you have completed the application, please submit all information immediately. Should you have any further queries please do not hesitate to contact our office immediately.

THE

# APARTMENT SPECIALISTS

- Please complete the application form in full. This is an interactive form, you can complete this digitally or in print.
- Please attach all relevant information with clear and legible copies period.
- When accepted, you will be asked to pay the first month's rent and bond immediately. Please be prepared to ensure this can happen.
- You are requested to advise all your references that we will be contacting them. We can't assess your application if we can not talk to these people.

SUBMIT YOUR FULL APPLICATION VIA EMAIL TO: **rentals@locandro.com.au**  
OR IN PERSON TO: **957 Burke Rd, Camberwell VIC 3124**  
FOR FURTHER QUERIES PLEASE CALL **(03) 9826 9908**

## Property Details

Application Address				Postcode						
Rent per week	\$		Length of tenancy		years		months	Commencement Date		
How many tenants will occupy the property?		Adults		Children, aged		years				
Do you have pets?	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes, I have				, aged		years

## Personal Details

Title	<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Miss.	<input type="checkbox"/> Ms.	<input type="checkbox"/> Dr.	Date of Birth			
Given name(s)					Email				
Surname					Passport No.		Country Issued		
Drivers Licence					Expiry Date		State		
Phone No.					Vehicle Rego.		Model		

Contact	Reference 1	Reference 2	Emergency Contact
Given Name			
Surname			
Phone No.			
Relation to You			

Application History	Current Accommodation	Previous Accommodation
What is your Address?		
Length at Address?		
Agency/Landlord's Name		
Agency/Landlord's Phone No.		
Rent per week		
Was your bond refunded?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
If no, why was it not refunded?		
Lived in own home?	<input type="checkbox"/> yes → If ticked yes, please attach a copy of your rates notice as proof. <input type="checkbox"/> no	<input type="checkbox"/> yes → If ticked yes, please attach a copy of your rates notice as proof. <input type="checkbox"/> no
Reason for Leaving?		

Employment History

Current Employment

Previous Employment

Occupation	<div></div>	<div></div>
Type of Employment	<div><div></div> Full Time <div></div> Part Time <div></div> Casual</div>	<div><div></div> Full Time <div></div> Part Time <div></div> Casual</div>
Company's Name	<div></div>	<div></div>
Company's Address	<div></div>	<div></div>
Manager's Name	<div></div>	<div></div>
Manager's Phone No./Email	<div></div>	<div></div>
Length of Employment	<div><div></div> years <div></div> months</div>	<div><div></div> years <div></div> months</div>
Net Income	<div>\$ <div></div></div>	<div>\$ <div></div></div>

Utility Connections

This is a FREE service that connects all your utilities and other services. Direct Connect can help arrange for the connection or provision of the following utilities and other services:

☐ Electricity

☐ Pay TV

☐ Gas

☐ Cleaners

☒ Water

☐ Insurance

☐ Phone

☐ Removalist

☐ Internet

☐ Truck or van hire

☐

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

THE ALWAYS ON GUARANTEE

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information. Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one-stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1.

Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).

2.

Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market

- or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3.

Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4.

Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5.

Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6.

Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signed

Date

DIRECT CONNECT

MAKES MOVING EASY

Documentation (Please provide 100 points of documentation)

<div></div> 4x Current Payslip/Employment Contract	30 points	<div></div> Copy of Gas/Water/Electricity Account	20 points
<div></div> Current Passport	30 points	<div></div> University Acceptance Letter	20 points
<div></div> Copy of Bank Statement	20 points	<div></div> Min. 2 references from previous Landlord	20 points
<div></div> Current Driver's Licence	30 points	<div></div> Medicare/Consession/Pension Card	15 points
<div></div> Tenant Ledger	20 points	<div></div> Other (eg. Student ID Card, Visa Grant Notice)	10 points

Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter Into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have Inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal Information from:

a.

The owner or the Agent of my current or previous residence;

b.

My personal referees and employer/s;

c.

Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking my tenancy history;

I am aware that I may access my personal information by contacting

•

NTD: 1300 563 826

•

TICA: 1902 220 346

•

TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/ landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information in order to:

a.

communicate with the owner and select a tenant

b.

prepare lease/tenancy documents

c.

allow tradespeople or equivalent organisations to contact me

d.

lodge/claim/transfer to/from a Bond Authority

e.

refer to Tribunals/Courts & Statutory Authorities (where applicable)

f.

refer to collection agents/lawyers (where applicable)

g.

complete a tenancy check with NTD (National Tenancy Database)

h.

transfer water account details into my name I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/ tenancy of the premises.

Print Name

Sign

Date

## **NRAS Eligibility Self-Assessment Guide**

Properties listed under the National Rental Affordability Scheme (NRAS) must be rented in accordance with the NRAS Regulations and Guidelines and can only be rented to Eligible Tenants. This guide will assist you in determining if you and your household may qualify.

### **1. Confirm your household type**

Who will be permanently living in the rental property with you?

Total Number of Adults: \_\_\_\_ (including yourself)

Number of Children (under 18 years): \_\_\_\_

### **2. Confirm your Gross household income for the last 12 months**

What is the total gross income earned by each person in your household for the last 12 months?

Total Gross income for the household: \$ \_\_\_\_ (this includes any Government allowances/payments received for all household members).

### **3. Household income limits (2017-18)**

Household composition	Initial household income limit prior to entering into a lease (\$)
One adult	49,547
Two adults	68,501
Three adults	87,455
Four adults	106,409
Sole parent with one child	68,548
Sole parent with two children	84,983
Sole parent with three children	101,418
Couple with one child	84,936
Couple with two children	101,371
Couple with three children	117,806

You *may* be eligible to rent an NRAS property if your household income is under the maximum income for your household type.

*Please note the above is a guide only and your rental application for a NRAS property will be subject to review by the property manager, NRAS Approved Participant and property owner. You will be required to provide satisfactory supporting evidence of the income declared and other demographic information which will be reviewed and supplied to the Australian Government as required by the National Rental Affordability Scheme Regulations 2008. Furthermore, eligibility is subject to annual review. Haven; Home, Safe as the NRAS Approved Participant, does not warrant that you and your household are eligible tenants and/or will be selected as tenants should you apply to rent a NRAS approved property.*

## **NRAS INCOME QUESTIONNAIRE**

**TENANT NAME** .....

**NRAS DWELLING ADDRESS** .....  
.....

### **INCOME SOURCE**

**All income earned in Australia and Overseas during the previous 12 months.**

GROSS EMPLOYMENT INCOME \$ .....

SELF EMPLOYMENT INCOME \$ .....

CENTRELINK ALLOWANCES & PENSIONS \$ .....

BANK INTEREST \$ .....

FINANCIAL SUPPORT FROM FAMILY/FRIENDS \$ .....

SCHOLARSHIP OR GRANT INCOME \$ .....

ALL OTHER INCOME \$ .....

TOTAL INCOME \$ .....

I DECLARE TO THE BEST OF MY KNOWLEDGE THE INFORMATION PROVIDED IS TRUE AND CORRECT.

**SIGNATURE** .....

**PRINT NAME** .....

**DATE** .....

## **List of Documents (though not an exhaustive list)**

### **BANK STATEMENTS**

All applicants must provide bank statements **OR** online banking transaction history for the previous 12 months for all bank accounts held solely in their name or jointly with others.

### **EMPLOYMENT INCOME (FROM ALL EMPLOYERS)**

- 3x most recent payslips disclosing year-to-date (“YTD”) gross income/salary; **AND**
- PAYG payment summary **OR** Australian Taxation Office (“ATO”) Notice of Assessment for financial year ended 30 June 2017.

### **SELF EMPLOYMENT INCOME**

- Letter from tax agent on their letterhead confirming the net income (or loss) after expenses and before tax from sole trading/contracting for the previous 12 months (*the date range must be disclosed in the letter e.g. 17/06/2016 – 16/06/2017*); **OR** a Statutory Declaration confirming the net income (or loss) after expenses and before tax for the previous 12 months (*the date range must be disclosed in the declaration e.g. 17/06/2016 – 16/06/2017*); **AND**
- ATO Notice of Assessment for year ended 30 June 2017.

### **CENTRELINK BENEFITS & CHILD SUPPORT**

- Centrelink Payment Transaction History Report for the previous 12 months; **AND**
- 1x most recent Centrelink Income Statement.
- 1x most recent Child Support Assessment from the Child Support Agency (**Note – this is only applicable for those receiving payments from the Child Support Agency**).

### **SCHOLARSHIP OR GRANT INCOME**

- Letter from the institution providing the scholarship or grant.

### **INVESTMENT INCOME**

- Dividend Income – dividend statements for the previous 12 months;
- Trust Distribution Income – distribution statements for the previous 12 months;
- Rental Income – rental statements for the previous 12 months.

### **ALL OTHER INCOME (INCL. FINANCIAL SUPPORT FROM FAMILY & FRIENDS)**

- Statutory Declaration confirming the amount received in **\$AUD** for the previous 12 months (*the 12 month period must be disclosed in the declaration e.g. 17/06/2016 – 16/06/2017*).



## **The National Rental Affordability Scheme Tenant Consent Form**

The National Rental Affordability Scheme ('NRAS' or 'the Scheme') seeks to address the shortage of affordable rental accommodation by offering a National Rental Incentive (the 'Incentive') to providers of new rental dwellings. The Incentive is offered on the condition that dwellings are rented to eligible low and moderate income households at a rate at least 20 per cent below market rates. By requiring a reduction on market rent of at least 20 per cent, the Scheme substantially improves dwelling affordability for tenants.

### **Tenant Consent Information**

**You are required to provide this document to prospective tenants. Each prospective tenant who is an adult must sign the Tenant Consent Form prior to entering into any lease or rental agreement for an NRAS property.**

#### **Why information is collected?**

The Australian Government, as represented by the Department, gives your housing provider funding to offer affordable rental accommodation to eligible tenants.

Information about you, and your household, is collected by your housing provider for the Department to ensure your eligibility to rent a property under the National Rental Affordability Scheme, and to assist the Australian Government to find out who is accessing its services.

The more the Department can learn about who your housing provider rents their accommodation to, will better assist the Australian Government to direct resources to areas of need and improve its services.

#### **What information is collected?**

The information listed below is collected from you by your housing provider. By signing this form you are giving permission for your housing provider to give the following information to the Department:

- the length of your lease;
- the number of occupants in your dwelling;
- the ages of occupants;
- the composition of the household;
- sources and details of income earned; and
- occupation details.

The following questions are optional and will not affect your tenancy. If you do answer, the information will help us to continue to improve Australian Government services.

- whether you or anyone in the household identifies as being of Aboriginal or Torres Strait Islander descent; and
- whether you or anyone in the household identifies as a person with a disability.

You can ask your housing provider to give you a copy of the information that they have provided to the Department.

#### **Protection of information**

Your housing provider and the Department are required, to observe strict privacy rules which are contained in the Privacy Act 1988 (Cth). This means that they must:

- tell you why they need to collect your information (i.e. to enable the Department to assess your eligibility to lease an NRAS property and to provide additional information for assessing the rental programme);
- tell you what will happen to your information and who it will be given to (e.g. the Department and any other parties the Department determines appropriate to achieve the objectives listed above);
- store the information securely;
- only use the information for the purpose it was obtained; and
- only pass your information to other parties when the law allows, or we are directed to do so.

The information that is provided to the Department is stored in a secure manner.



## Australian Government

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### Department of Social Services

The Department sometimes provides information about people who are accessing Australian Government funded services to other Government departments and researchers. When this happens, only limited information is made available, and the Department removes all details that could identify you, e.g. your name. This is so no one will be able to identify the information as belonging to you.

The other Government departments and researchers who are given access to the information must also observe the Information Privacy Principles when handling the information. The Australian Privacy Commissioner can investigate allegations of improper collection, use and disclosure of personal information by government departments.

For more information about how the Department handles personal information please see the Department's privacy policy at <https://www.dss.gov.au/privacy-policy>. The privacy policy contains information about how an individual can seek access to or correction of personal information held by the Department. The policy also provides information about how an individual can make a privacy complaint.

#### **Obligations of your housing provider**

Your housing provider must verify that the gross annual income (income from all sources before tax is applied) of all occupants that reside in an NRAS property are within the household eligibility thresholds for your household type. The initial verification must be conducted prior to entering into the lease or rental agreement, and should be reviewed annually.

Please note that you will cease to be an eligible tenant if the household's combined gross annual income exceeds the income threshold for your household by 25% or more in two consecutive eligibility years.

Your housing provider must ensure that they comply at all times with the landlord, tenancy, building and health and safety laws of the State or Territory and local government area in which the dwelling is located.

Your housing provider must provide an NRAS approved rental property at a rate of at least 20% below the assessed market rent of the property.

Your housing provider may review the rent charged for your property in line with the landlord, tenancy and local government laws in your relevant State or Territory. However, any increase in rent must ensure the rent charged is at least 20% below the market value rent for the property.

Your housing provider must keep and maintain all records used to verify your eligibility to lease an NRAS dwelling, methodology for determining market rent value and rent charged, and information and details specifically requested by the Department for five years.



**Dwelling Id:**

## **Tenant Consent Form**

### **Tenant Consent**

The personal information you are asked to provide by your housing provider is collected to enable them to determine your eligibility to lease a property under the National Rental Affordability Scheme and to assist the Australian Government to find out more information as to who is accessing its services. Your housing provider will be required to provide your personal information to the Department and they may be required, from time to time, to pass some or all of your personal information to other government departments and researchers.

**I** (name of tenant)

**Of** (address)

  

hereby give consent for my housing provider to disclose on my behalf to the Australian Government, or to other government departments and researchers as directed by the Australian Government, some or all of my personal information. I acknowledge that the disclosure of some or all of my personal information to the Australian Government and its use will occur for the purpose of assisting the Australian Government to conduct research and report its performance under the National Rental Affordability Scheme.

Tenant's signature

This consent form will be retained by your tenancy manager, and may be sighted by the Australian Government, in order to verify your eligibility to lease a property under the National Rental Affordability Scheme.



## Housing Provider

### Compliance with Information Privacy Principle 2

I (name of  
authorising officer)

Of (housing provider)

have explained to the tenant, and I believe the tenant to understand that:

- personal information the tenant has been asked to provide is collected for the purpose of determining access to and delivery of affordable rental accommodation under the National Rental Affordability Scheme; and
- as the housing provider I will be required, from time to time, to pass some or all of the tenant's personal information to the Australian Government, and may also be required to provide some or all of that information to other government departments and researchers as directed by the Australian Government.

Authorising Officer Signature



**Australian Government**  
**Department of Social Services**

Lease  
Rent  
Age

<b>1. Dwelling ID number</b>		<div style="border: 1px solid black; height: 20px;"></div>																																																							
<b>2. Start and End Date of Current Lease</b>		From <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div> To <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div>																																																							
<b>3. Vacancy/Unavailability period (optional)</b>		From <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div> To <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div>																																																							
<b>4. New Leases dates</b>		From <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div> To <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div> <div style="text-align: right; margin-top: 5px;">Or Ongoing <input style="width: 20px; height: 20px;" type="checkbox"/></div>																																																							
<b>5. What date do changes to this TDA start from?</b> <div style="text-align: right; margin-right: 20px;">From <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div> To <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div></div> <div style="display: flex; justify-content: space-between;"><div>The most recent market value rent for the dwelling including the NRAS market rent index (CPI) if applicable</div><div>\$ <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div></div></div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div>The last rent charged for this dwelling was</div><div>\$ <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div></div></div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div>What is the current rent being charged?*</div><div>\$ <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div></div></div> <div><b>Method of Valuation</b><table border="1" style="margin-left: 20px; border-collapse: collapse;"><tr><td style="width: 20px;"></td><td>Independent Valuation</td></tr><tr><td></td><td>NRAS Index</td></tr></table></div>				Independent Valuation		NRAS Index																																																			
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<b>6. What are the ages of all tenants in your household? * (Please Circle As Many As Applies)</b>  <table style="width: 100%; border-collapse: collapse;"><thead><tr><th style="text-align: left;">Age</th><th colspan="10" style="text-align: center;">&lt;--Number of household residents--&gt;</th></tr></thead><tbody><tr><td>a) 0- 4</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10+</td></tr><tr><td>b) 5 - 17</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10+</td></tr><tr><td>c) 18 – 54</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10+</td></tr><tr><td>d) 55 &amp; Over</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10+</td></tr></tbody></table>			Age	<--Number of household residents-->										a) 0- 4	1	2	3	4	5	6	7	8	9	10+	b) 5 - 17	1	2	3	4	5	6	7	8	9	10+	c) 18 – 54	1	2	3	4	5	6	7	8	9	10+	d) 55 & Over	1	2	3	4	5	6	7	8	9	10+
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<b>7. What was the gross annual household income before tax for the 12 months prior to entry into this dwelling?*</b>		<div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div>																																																							
<b>Currently, what is the gross household annual income before tax?*</b>		\$ <div style="border: 1px solid black; width: 150px; height: 25px; display: inline-block;"></div>																																																							



Australian Government  
Department of Social Services

Income

8. What is the main source of income for each tenant in the household (please circle)

<<--Number of household residents-->>

a) Wages/Salaries (Private Sector)	1	2	3	4	5	6	7	8	9	10+
b) Wages/Salaries (Public Sector)	1	2	3	4	5	6	7	8	9	10+
c) Wages/Salaries (Community Sector)	1	2	3	4	5	6	7	8	9	10+
d) Government Pensions and Allowances	1	2	3	4	5	6	7	8	9	10+
e) Self Employed	1	2	3	4	5	6	7	8	9	10+
f) Superannuation or annuity	1	2	3	4	5	6	7	8	9	10+
g) Other Sources	1	2	3	4	5	6	7	8	9	10+

9. How many tenants are currently studying or training?

<<--Number of household residents-->>

a) Apprentices or Traineeships	1	2	3	4	5	6	7	8	9	10+
b) Primary or Secondary Students	1	2	3	4	5	6	7	8	9	10+
c) Tertiary students (university or technical college)	1	2	3	4	5	6	7	8	9	10+

10. How many tenants receive  
Commonwealth rental assistance?

<<--Number of household residents-->>  
1 2 3 4 5 6 7 8 9 10+

11. What are the tenants main occupation? (please circle one only for each tenant).

a) Managers

<<--Number of household residents-->>

Chief Executives, General Managers & Legislators	1	2	3	4	5	6	7	8	9	10+
Farmers, Farm Managers	1	2	3	4	5	6	7	8	9	10+
Hospitality, Retail and Service Managers	1	2	3	4	5	6	7	8	9	10+
Specialist Managers	1	2	3	4	5	6	7	8	9	10+

b) Professionals

Arts and Media	1	2	3	4	5	6	7	8	9	10+
Business, Human Resources & Marketing Professionals	1	2	3	4	5	6	7	8	9	10+
Childcare Worker	1	2	3	4	5	6	7	8	9	10+
Design, Engineering, Science & Transport Professionals	1	2	3	4	5	6	7	8	9	10+
Education Professionals	1	2	3	4	5	6	7	8	9	10+
Health Professionals	1	2	3	4	5	6	7	8	9	10+
ICT Professionals	1	2	3	4	5	6	7	8	9	10+
Legal, social & Welfare Professionals	1	2	3	4	5	6	7	8	9	10+
Nurse	1	2	3	4	5	6	7	8	9	10+
Teacher	1	2	3	4	5	6	7	8	9	10+

Study / Work



**c) Technicians and Trades Workers**

Automotive and Engineering Trades Workers	1	2	3	4	5	6	7	8	9	10+
Construction Trades Workers	1	2	3	4	5	6	7	8	9	10+
Electrotechnology & Telecommunications Trades Workers	1	2	3	4	5	6	7	8	9	10+
Engineering, ICT & Science Technicians	1	2	3	4	5	6	7	8	9	10+
Food Trades Workers	1	2	3	4	5	6	7	8	9	10+
Other Technicians and Trades workers	1	2	3	4	5	6	7	8	9	10+
Skilled Animal & Horticultural Workers	1	2	3	4	5	6	7	8	9	10+

**d) Community and Personal Service Workers**

Carers & Aides	1	2	3	4	5	6	7	8	9	10+
Firefighter	1	2	3	4	5	6	7	8	9	10+
Health & Welfare Support Workers	1	2	3	4	5	6	7	8	9	10+
Hospitality Workers	1	2	3	4	5	6	7	8	9	10+
Paramedic	1	2	3	4	5	6	7	8	9	10+
Police Officer	1	2	3	4	5	6	7	8	9	10+
Protective Service Workers	1	2	3	4	5	6	7	8	9	10+
Sports & Personal Service Workers	1	2	3	4	5	6	7	8	9	10+

**e) Clerical and Administrative Workers**

Clerical & Office Support Workers	1	2	3	4	5	6	7	8	9	10+
General Clerical Workers	1	2	3	4	5	6	7	8	9	10+
Inquiry Clerks & Receptionists	1	2	3	4	5	6	7	8	9	10+
Numerical Clerks	1	2	3	4	5	6	7	8	9	10+
Office Managers & Program Administrators	1	2	3	4	5	6	7	8	9	10+
Other Clerical & Administrative Workers	1	2	3	4	5	6	7	8	9	10+
Personal Assistants & Secretaries	1	2	3	4	5	6	7	8	9	10+

**f) Sales Workers**

Sales Assistants & Salespersons	1	2	3	4	5	6	7	8	9	10+
Sales Representative & Agents	1	2	3	4	5	6	7	8	9	10+
Sales Support Workers	1	2	3	4	5	6	7	8	9	10+

**g) Machinery Operators and Drivers**

Machinery & Stationary Plant Operators	1	2	3	4	5	6	7	8	9	10+
Mobile Plant Operators	1	2	3	4	5	6	7	8	9	10+
Road and Rail Drivers	1	2	3	4	5	6	7	8	9	10+
Store persons	1	2	3	4	5	6	7	8	9	10+



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**h) Labourers**

Cleaners & Laundry Workers	1	2	3	4	5	6	7	8	9	10+
Construction & Mining Labourers	1	2	3	4	5	6	7	8	9	10+
Factory Process Workers	1	2	3	4	5	6	7	8	9	10+
Farm, Forestry & Garden Workers	1	2	3	4	5	6	7	8	9	10+
Food Preparation Assistants	1	2	3	4	5	6	7	8	9	10+
Other Labourers	1	2	3	4	5	6	7	8	9	10+

**i) Other**

Other	1	2	3	4	5	6	7	8	9	10+
Retired	1	2	3	4	5	6	7	8	9	10+
Unemployed	1	2	3	4	5	6	7	8	9	10+

12. How many couples in the household? 0 1 2 3 4 5 6 7 8 9 10+

13. How many sole parents in the household? \* 0 1 2 3 4 5 6 7 8 9 10+

14. How many independent minors in the household? \* 0 1 2 3 4 5 6 7 8 9 10+

15. How many tenants in the household identify as being of Aboriginal and Torres Strait Island descent? 0 1 2 3 4 5 6 7 8 9 10+

16. How many tenants in the household identify as having a disability? 0 1 2 3 4 5 6 7 8 9 10+

17. Prior to this lease, what were the living arrangements of all household tenants? (please circle as many as applies)

<<--Number of household residents-->>

a) Home being purchased	1	2	3	4	5	6	7	8	9	10+
b) Home fully owned	1	2	3	4	5	6	7	8	9	10+
c) Homeless	1	2	3	4	5	6	7	8	9	10+
d) Living with Family or Friends	1	2	3	4	5	6	7	8	9	10+
e) Other	1	2	3	4	5	6	7	8	9	10+